



## MEMORANDUM OF UNDERSTANDING

### AUTHORIZATION

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**CLASSIFICATION** This document is classified as an ARAC Administrative Document.

Original: English

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# MEMORANDUM OF UNDERSTANDING

## 1. INTRODUCTION

This Memorandum of Understanding, hereinafter abbreviated (MoU), is related to the organizations in the Arab region that have the intention to establish, operate or work for development of the accreditation activities in accordance with the ARAC Bylaws, ARAC Management System Quality Manual and the rules established in this MoU.

These organizations are equally eligible to join ARAC after completion of the needed membership requirements.

## 2. MEMORANDUM OF UNDERSTANDING

By signing this MoU ARAC members agree to:

- Be a member of the Arab Accreditation Cooperation, ARAC.

For Full, Affiliate and Associate members:

- Establish and operate their accreditation business and programs in accordance with the ARAC Bylaws, ARAC Management System Quality Manual and the rules established in this MoU and relevant requirements.
- Work to strengthen the principles established in accreditation and formally agree to employ the relevant guides and standards of the ISO/IEC and the mandatory documents of the International Accreditation Forum (IAF) and the International Laboratory Accreditation Cooperation (ILAC) in developing their programs.

For Stakeholder members:

- Provide a significant contribution to the best development and dissemination of the accreditation rules and practices,
- Express their inputs and view, regarding both policy and technical matters.

## 3. MISSION, VISION AND STRATEGIC THRUSTS

ARAC's Goals, Mission, Vision and Strategic Thrusts are described in the ARAC Quality Manual, ARAC Bylaws and ARAC Strategy

## 4. MEMBERSHIP

ARAC membership categories (full, associate, affiliate, and stakeholder members) as well as their rights and obligations are defined in the ARAC membership application procedure.

## 5. ARAC GENERAL ASSEMBLY

The ARAC General Assembly rules, composition and its authority are described in the ARAC Bylaws.

## 6. ARAC EXECUTIVE COMMITTEE

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The ARAC Executive Committee responsibilities, terms of reference, and composition as approved by the Executive Committee, are defined in the Executive Committee's Terms of Reference.

#### **7. MULTILATERAL RECOGNITION AGREEMENTS ARAC MLA**

Accreditation Bodies will demonstrate willingness to reach equivalence of operation of their accreditation system and their respective programs, which will result in a Multilateral Recognition Agreement, in accordance with ARAC Goals as described in the ARAC Bylaws.

#### **8. VALIDITY OF THE MEMORANDUM OF UNDERSTANDING**

- 8.1 This MoU may be amended according to the ARAC Document Control Procedure, provided that all Members have two months advance notification, together with all corresponding information.
- 8.2 If a member intends to terminate its membership in ARAC and withdraw from this MoU, it shall notify the ARAC Chair three months prior to the date of the withdrawal.
- 8.3 Questions of interpretation of this MOU are to be resolved by the General Assembly.
- 8.4 The MOU will not create any legal obligation, but the signatories must implement it in a good faith. The Members will retain autonomy in their own operations.

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### SIGNATORY

The undersigned, ratifies each and every one of the terms of this Memorandum of Understanding and commits his/her best efforts to comply with its objectives.

Organization		
Economy/Economies		
Membership Category	<input type="checkbox"/> Full <input type="checkbox"/> Associate <input type="checkbox"/> Affiliate <input type="checkbox"/> Stakeholder	
ARAC Chair	Name:  Signature:	Date:
Organization Authorized representative	Name:  Signature:	Date:

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