

Cynthia D. Woodley

Dr. Cynthia D. Woodley, Chief Operations Officer, Vice President and lead psychometrician with Professional Testing Inc. has served as the program manager for various personnel certification programs for over 35 years. Prior to becoming a full-time employee of Professional Testing, Dr. Woodley was a visiting professor at the University of Central Florida where she taught graduate courses in Measurement and Evaluation, Educational Research and Statistics, and Vocational Teacher Education. While on the faculty of UCF, Dr. Woodley supervised the development of over 10 Florida Teacher Certification Examinations and managed the administration of over 20 Florida Vocational Teacher Certification Examination Programs.

Dr. Woodley works with clients in the development and administration of credentialing programs including both certification and licensure programs. Dr. Woodley's experience includes preparing clients for third party accreditation including review by the Buros Institute at the University of Nebraska, the National Commission for Certifying Agencies (NCCA), and by the American National Standards Institute (ANSI).

Dr. Woodley has been actively involved with ANSI and the International Organization for Standardization (ISO) in the development of a number of conformity assessment standards including ISO/IEC 17024. Dr. Woodley was among the very first group trained to serve as ANSI assessors (auditors) for ISO 17024 and has served as an assessor ANSI and a technical expert for the Standards Council of Canada (SCC). Dr. Woodley's expertise and experience with ANSI/ISO includes:

- Currently serving on ANSI's Board of Directors
- Currently serving on the ANSI Workcred Board of Directors
- Currently serving as the chair of the Workcred Government Credentialing Network
- Currently serving as the chair of the Workcred Credentialing Body Advisory Council
- Currently serving on the ISO Technical Interface Group (TIG)
- Currently serving on ANSI's International Conformity Assessment Committee (ICAC)
- Currently serving on the ISO CASCO Chairman's Policy Committee (CPC) at the International Organization for Standards (ISO)
- Currently serving as the convenor (chair) of the ISO CASCO task force reviewing all of the ISO CASCO standards for a better way to organize all of the standards.
- Currently serving as a mentor for ISO CASCO's convenor mentorship pilot program for developing economies.
- Serving as the convenor (chair) of ISO CASCO WG 30, the international working group that authored **ISO/IEC 17024:2012** and **ISO/IEC 17027: Conformity Assessment – Vocabulary** related to competencies of persons used for certification of persons
- Serving as the convenor (chair) of ISO CASCO WG23, the international working group that revised the **comment elements** and language (test common to all conformity assessment standards)
- Serving as the convenor (chair) of ISO CASCO WG49, the international working group that revised **ISO/IEC 17000: Conformity assessment: vocabulary and general requirements**
- Serving as the convenor (chair) of ISO CASCO WG 42, the international working group that revised **ISO/IEC 17011** the standard for the operation of Accrediting Bodies
- Serving as an Assessor (Auditor) for the ANSI Personnel Certification Program based on the standard ISO/IEC 17024: Conformity assessment – General requirements for bodies operating certification of persons

- Serving as a technical expert for the Standards Council of Canada for ISO/IEC 17024 accreditation audits
- Serving on an ad hoc working group to draft the scheme development brochure for certification of persons for ISO CASCO (available on ISO's website)
- Serving on the ISO Conformity Assessment Committee (CASCO) Working Group (WG) 21 to develop competency-based standards for auditors
- Serving as the convener (chair) of the International Accreditation Forum (IAF) WG for ISO/IEC 17024
- Serving as the convener (chair) of the IAF Task Force for Assessor Competency
- Serving on ISO CASCO WG 35 revising **ISO/IEC TS 17021-3** Conformity assessment - Requirements for bodies providing audit and certification of management systems - Part 3: Competence requirements for auditing and certification of quality management systems
- Serving on ISO CASCO WG 45 developing **ISO/IEC 17028**: Conformity assessment – Example of a certification scheme for services
- Serving as an Official Representative and Communicator for ISO

Dr. Woodley is active in licensure and certification serving on numerous professional committees and organizations and is frequently a speaker at national and international conferences. Dr. Woodley has presented on the topic of ISO/IEC 17024 and ISO/IEC 17011 as well as certification of persons and the components that go into the development and administration of certification and licensure programs. She is a frequent presenter at the Association of Test Publishers annual conference, the Institute for Certification Excellence, and at the Council on Licensure, Enforcement and Regulation annual conference (CLEAR).

Dr. Woodley has been an invited guest lecturer at the University of Geneva to speak about conformity assessment standards including ISO/IEC 17024 in December 2012, December 2013, December 2014, December 2015, December 2016, December 2017 and April 2018.

In addition to her experiences at Professional Testing and with the University of Central Florida, Dr. Woodley was employed in the construction industry from 1976 through 1988 including self-employment as a State Licensed Building Contractor building single family homes in the central Florida region.